

BASIC NEEDS COALITION OF CENTRAL TEXAS

www.basicneeds-ctx.org

Monthly Meeting Minutes

July 28, 2005

Time: 9:00 – 11:00 a.m.
Location: United Way Capital Area
Convener: Dan Pruett
Secretary of the Meeting: Lucia Dodson

Attendees:

Katie Navine	Goodwill Industries of Central Texas	Elizabeth Gfell	ATCMHMR
Dan Pruett	Meals on Wheels and More	Lee Manford	AIDS Services of Austin
Susan Eason	Arc of the Capital Area	Ellen Balthazar	Any Baby Can
Kathryn Hightower	City of Austin HHSD	Michael Goldstein	Meals on Wheels and More
Connie Stogner	SafePlace	Jennifer Fritz	Goodwill Industries of Central Texas
Sam Woollard	Community Action Network	Mark Sliter-Hays	CIS
Margie Fernandez-Prew	United Way	Dan Pruett	Meals on Wheels and More
Lucia Dodson	Meals on Wheels and More	Joy Stollings	Meals on Wheels and More
Suki Steinhauser	Communities In Schools	Julia Spann	SafePlace
Barbara Budde	Catholic Charities	Lila Carl	Independent NP Counseling
Charity Gladish	Foundation Communities	Beverly Williams-Hawkins	Trinity Center
Susan Gehring	City of Austin – HHSD	Tracey Whitley	Legal Aid
Marco Galvan	2-1-1 Texas	Bea Dela Rosa	St. Louis Catholic Church
Rev. Rhoda Montgomery	Good Shepherd Episcopal		

I. CALL TO ORDER:

Dan Pruett called the meeting to order at 9:10 a.m.

II. APPROVED THE JUNE 23, 2005 MINUTES:

The minutes of June 23, 2005, were reviewed and the following corrections were made: Page 2 – *Section IV – Committee Reports for Planning*, at the end of the sentence of the fourth bullet, add “*for the food stamp program.*” Under *Committee Reports for Advocacy*, at the end of the sentence of the first bullet: “*Susan Eason announced that the Editorial Board meeting will be next week,*” should be changed to “*Susan Eason announced that the meeting to discuss the presentation to the Editorial Board meeting will be next week.*” A **Motion** to accept the Minutes as amended was made by Lila Carl and **Seconded** by Katie Navine. **Motion Approved.**

III. PRESENTATION:

Dan Pruett announced that today's presentation regarding the purpose/progress of the food stamp enrollment is being rescheduled for the August Board meeting.

IV. Committee Reports:

PLANNING – JOY STOLLINGS.

- Joy Stollings presented the most current draft version of the utilities fact sheet and asked the Board Members to review it and let her know of any changes, additions, or deletions.
- Joy announced that the next fact sheet the committee will work on will be rent and mortgage assistance.
- Sam Woollard distributed a CAPCO update on the *“Plus One Monthly Customer Contribution”* report.
- Sam announced that there will be a *“Case Manager Training”* workshop on August 30, 2005.

ADVOCACY – SUSAN EASON.

- Susan Eason announced that Fred Butler will request a meeting with Rich Oppel, editor for the Austin American Statesman, to talk about our proposal to conduct a six week series called *“Feeling the Heat in Austin”* highlighting the issues of those who struggle to share the *“good life”* in Austin, as well as the opportunities available that make a difference.

MEMBERSHIP – BARBARA BUDDE.

- Barbara Budde distributed a draft copy of the recommended changes to the Bylaws and the Member Application. At the August Board meeting, the recommended changes to the Bylaws and Member Application will be voted on by the Coalition members.
- Members in good standing are eligible to vote. When the Coalition representative is not present, the alternate may have full voting privileges. There will be no voting by proxy. Each member organization will have one vote.
- The *“Memorandum of Understanding”* will once again be distributed to everyone to renew his or her signature.
- In August, we will also be electing a new slate of officers including new standing committee chairs and co-chairs.

BEST SINGLE SOURCE – LEE MANFORD.

- Council Member Raul Alvarez introduced a resolution to the Austin City Council (agenda item number 107). The resolution reads: *“Approve a resolution directing the City Manager to determine the feasibility of establishing separate collections and repayment procedures for utility debt owed by participants in the Basic Needs Services Coalition of Central Texas’s Best Single Source Project and report back to Council in 90-days.”* City of Austin Council Members approved it on June 23, 2005, Resolution No.: 20050623-107.
- Through June of this year, Best Single Source has served 251 unduplicated clients and provided assistance of \$205,906.
- Sherri Fleming with the Travis County has approved our request for an additional \$50,000 to Best Single Source.

RESOURCE DEVELOPMENT – JULIA SPANN.

- Julia Spann said that we are leaving federal food stamp dollars on the table. She said there is \$96 million dollars that could be coming to Travis County to help those in need. The reason this is happening is that people are not filling out the application correctly and they are sent away to make those corrections and not returning. The County will set aside some money to train people on how to fill out the food stamp application correctly.
- FNS Grant Office of Community Services, Community Food and Nutrition Program has been submitted.

- We have received \$248,000 in federal earmark funding through Senator Kay Bailey Hutchison's Office. Julia Spann said that she is planning to meet with Paul Hilgers (HUD) to strategize use of funds.
- Joy Stolling has agreed to write a grant to the "*Swett Foundation*"

FOOD – MARGIE FERNANDEZ-PREW.

- The Food Committee is seeking additional information on two of the food survey questions. Item # 2 – "*What area do you serve?*" and Item # 7 – relates to "*hot meal.*" The committee hopes to finalize the survey by the end of August.
- The Food Committee plans has formed a downtown sub-committee to look at goals and objectives. It will meet the first week of August and report back to the Food Committee with its findings.
- Joy Stolling noted that there will be a fact sheet on food.

V. AGENCY ANNOUNCEMENTS:

- Sam Woollard announced that TXDOT would be taking over the funding for Health and Human Service Transportation for the State. They are working with CAPCOG to create a regional transportation plan.
- Susan Eason announced that the mental retardation/developmental disabilities planning body is holding a dental roundtable on September 13, 2005, at the Travis County MHMR, from 1:00 – 4:00 p.m.
- Dan Pruett announced that several members of the Basic Needs Coalition of Central Texas made a presentation on the work we are doing and an update on the Best Single Source and Food Committee to the United Way Board of Directors.
- Bea Dela Rosa announced the St. Louis Catholic Church food & clothing pantry is open only one day a week, on Saturday from 8:30 - 10:30 a.m.

VI. NEXT MEETING:

August 25, 2005
 9:00 – 11:00 a.m.
 United Way Capital Area
 2000 East MLK Blvd.

VII. ADJOURN: