

BASIC NEEDS COALITION OF CENTRAL TEXAS

www.basicneeds-ctx.org

Monthly Meeting Minutes

May 26, 2005

Time: 9:00 – 10:45 a.m.
Location: United Way Capital Area
Convener: Dan Pruett
Secretary of the Meeting: Lucia Dodson

Attendees:

Meg Poag	Travis CO. HHS	Elizabeth Gfell	ATCMHMR
George Brown	Basic Needs Coalition	Lee Manford	AIDS Services of Austin
Susan Eason	ARC of the Capital Area	Ellen Balthazar	Any Baby Can
Barbara Budde	Catholic Charities of Central Texas	Susan Gehring	City of Austin
Maria Allen	City of Austin HHSD	Steve Kaiven	Goodwill Industries of Central Texas
Jack Marrkand	Sustainable Food Center Information	Mark Manor	Travis County HHS & VS
Margie Fernandez-Prew	United Way	Dan Pruett	Meals on Wheels and More
Lucia Dodson	Meals on Wheels and More	Kathryn Hightower	City of Austin
Marco Galvan	2-1-1 TX	Julia Spann	Caritas
Sherri Fleming	Travis CO. HHS & VS	Katherine Stark	Austin Tenants Council
Bea Dela Rosa	St. Louis Catholic Church	Adelita Winchester	Caritas
Charity Gladish	Foundation Communities	Sam Woollard	Community Action Network
Lynn Goodman-Strauss	Mary House Catholic Worker	Darla Guy	DA's office
Kathy Ridings	Salvation Army	Elliott Brown	Foundation for the Homeless
Jo Kathryn Quinn	Caritas of Austin	Tracey Whitley	Legal Aid
Vince Cobalis	City of Austin – HHSD	Graham Davis	Eastside Community Connection
Sly Majid	Eastside Community Connection	Joyce Haight	Family Eldercare
		Iris Graebner	ARC of the Capital Area

I. CALL TO ORDER:

Dan Pruett called the meeting to order at 9:12 a.m.

II. APPROVED THE APRIL 28, 2005 MINUTES:

The minutes of April 28, 2005 were reviewed. Page 1 - *He said that the American Community Survey is designed to replace the "long form" from the 10-year U.S. Census and collects information on an on-going basis rather than once every ten years*, was replaced with *She said that the American Community Survey is designed to replace the "long form" from the 10-year U.S. Census and collects information on an on-going basis rather than once every ten years*. Page 3 – The name *Barrientois* was replaced with *Barrientos*, and *East side (54th & Comal)* was replaced with *East side (5th & Comal)*. A **Motion** to accept the Minutes as amended was made by Sherri Fleming and **Seconded** by Lee Manford. **Motion Approved.**

III. PRESENTATION:

Mike Manor of the Travis County HHS & VS introduced Darla Gay, also of the Travis County Health and Human Services & Veterans Service, who made a presentation about the Austin/Travis County Reentry Roundtable. She said that its mission is to implement collaborative community-wide strategies for the effective reintegration of formerly incarcerated persons, thereby reducing recidivism, supporting victims, and promoting public safety in Austin/Travis County..

Lee Manford and George Brown gave an update on the CAN Workplan Update for 2005. The goals are:

1. Increase contributions to the Austin Energy Customer Assistance Fund;
2. Increase awareness of Austin Energy discounts and rebates available to low-income and other Austin Energy customers;
3. Address any systemic issues with the ways in which CAP is assistance distributed; and
4. Implement a Marketing Plan, distribute pre-qualified flyers, and train case managers.

IV. Committee Reports:

PLANNING – SHERRI FLEMING

- Sherri presented the Basic Needs Coalition of Central Texas logo. A **Motion** to accept the Logo as presented was made by Julia Spann and **Seconded** by Susan Eason. **Motion Approved.**
- Ellen Balthazar said that Sam Wollard has been working with the CAN partners to “sell” a series of articles on Human Services issues to the Austin American-Statesman. More will be presented to the Board at the next meeting.

MEMBERSHIP – BARBARA BUDDLE

- The Membership Committee will be revising the Basic Needs Coalition of Central Texas Application and the Memorandum of Understanding form.
- The month of August is when BNC formally renews memberships.

BEST SINGLE SOURCE – LEE MANFORD AND GEORGE BROWN.

- The Committee is continuing to monitor the implementation of Best Single Source.
- The Committee continues to look for additional funding.
- The Committee is going to be conducting a survey of funding partners to attempt to assess current capacity from two different perspectives.
- The Committee is looking at the Client Population of our current with an eye to expanding Best Single Source by adding partners.
- We have an opportunity for a School of Social Work to evaluate Best Single Source. It would be good for a third party to do an evaluation that can help us look at what we are doing, make sure that we are consistent across agencies, and that we are applying the program according to policy and standards among our partner agencies.

RESOURCE DEVELOPMENT – JULIA SPANN.

- Corporate funder, Fosforus Inc., a marketing company, has agreed to give us \$12,000 this year.

FOOD – MARGIE FERNANDEZ-PREW & ADELITA WINCHESTER.

- The Food Committee has identified nine providers of hot meals and ten food pantries in the downtown area. There were a total of 17 agencies and churches surveyed. Two of the agencies (Caritas and Mission Possible) have both pantries and hot meal programs.
- Six of the ten food pantries serve walk-in clients, while the other four limit pantry services to existing clients.
- For any meal, any day of the week, there are always at least two providers serving meals.
- Ten of the agencies referred clients to other services.
- Churches contribute funding to eight of the 17 agencies. Eight of the agencies receive private and individual contributions. Local government contributes funding to five agencies.
- The Board agreed with the timeline presented by the Food Committee with the following steps:
 1. Hold a meeting of downtown food service providers this year to talk about the survey results and identify the challenges faced by those delivering services and the opportunities to collaborate.
 2. Amend the study to include specific questions about the demand for services. This can be done at the “summit meeting” of downtown providers or via a survey.
 3. Publish the survey results to participants and other applicable groups.
 4. Expand the survey with input from the coalition as to whether we should expand it citywide or throughout the county.
 5. Consider a follow-up survey every 12-24 months.
- A **Motion** to accept the timeline presented by the Food Committee was made by Julia Spann and **Seconded** by Barbara Budde. **Motion Approved.**

ADVOCACY – SUSAN EASON.

- Dan Pruett postponed the Advocacy announcement until next meeting.

V. AGENCY ANNOUNCEMENTS:

- George Brown and Tracey Whitley left some documentation regarding Legal Aid for any interested parties.
- Sam Woollard left some documentation regarding Children’s Mental Health and Basic Needs – Food, Clothing, Rent & Utilities FAQ’s for anyone interested.

VI. NEXT MEETING:

June 23, 2005
9:00 – 11:00 a.m.
United Way Capital Area
2000 East MLK Blvd.

VII. ADJOURN: